



# Rocky Waters Vineyard/Winery, Inc.

**2003 W. HANOVER RD.**

**HANOVER, IL 61041-9715**

**WINERY PHONE: 815-591-9706**

**ROCKYWATERS.NET**

## FACILITIES AND EQUIPMENT RENTAL FOR WEDDINGS & PRIVATE EVENTS

### WEDDING CEREMONY

**LODGE DECK WITH WEDDING ARCH OR VINEYARD GAZEBO INCLUDING CHAIRS FOR GUESTS:**

UP TO 25	\$ 200
26 - 50	\$ 450
51-100	\$ 550
101-150	\$ 650
151-200	\$ 750
201-300	\$ 900

### WEDDING RECEPTION AND/OR PRIVATE EVENT

**FOR LODGE AND DECK EVENTS THE INCLUDED ITEMS ARE THE SPACE, TABLES, CHAIRS, TABLE CLOTHS, BUFFET LINE, AND PAPER NAPKINS, AND PAPER OR PLASTIC PLATES, PLASTIC CUPS, AND PLASTIC FLATWARE. 18% GRATUITY WILL BE CHARGED ON TOTAL OF FOOD AND BAR.**

**TO UPGRADE FROM PAPER AND PLASTIC TO CLOTH NAPKINS, CHINA PLATES, GLASS STEMWARE, AND STAINLESS FLATWARE ADD UPGRADE CHARGE OF \$5.00/PERSON.**

# GUESTS	FEE	6.75%TAX	HOURS	MIN. WINE CASES	SERVERS
UP TO 25	\$ 400	\$ 27.00	3	0.25	1
	\$ 500	\$ 33.75	4	0.50	1
26 - 50	\$1545	\$ 104.29	3	1	1
	\$1645	\$ 111.04	4	1	1
51-100	\$1745	\$ 117.79	3	2	1-2
	\$1845	\$ 124.54	4	2	1-2
101-150	\$2075	\$ 140.06	3	2	2-3
	\$2175	\$ 146.81	4	2	2-3
151-200	\$2500	\$ 168.75	3	3	2-3
	\$2600	\$ 175.50	4	3	2-3
201-250	\$2700	\$ 182.25	3	4	3-4
	\$2800	\$ 189.00	4	4	3-4
251-300	\$3040	\$ 205.20	3	6	3-4
	\$3140	\$ 211.95	4	6	3-4

**301 AND UP SPECIAL ARRANGEMENTS WILL BE NECESSARY**

**GUEST'S INITIALS \_\_\_\_\_**



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**FOR WEDDINGS LARGER THAN 112 GUESTS, INCLUDING WEDDING PARTY, THE RECEPTION WILL NEED TO BE HELD IN AN OUTDOOR TENT. THE ADDITIONAL COST WILL BE APPROXIMATED AT THE TIME OF PLANNING AND WILL BE QUOTED AND HELD FIRM NO LESS THAN 60 DAYS PRIOR TO THE EVENT.**

**ADDITIONAL TIME IS AVAILABLE FOR \$100.00 / HOUR PLUS 6.75% TAX.**

**ALL QUOTED PRICING BASED ON BUFFET STYLE DINING. FOOD SERVED PLATED WILL HAVE AN UP CHARGE OF \$7.00/PERSON AND REQUIRE EXTRA SERVERS CHARGED AT \$20.00/SERVER/HOUR.**

**ALL CATERING SERVICES AND RENTAL SERVICES WILL BE PROVIDED BY THE WINERY. ANY SPECIAL FOODS OR FOOD SERVICE ITEMS INCLUDING FAMILY RECIPES AND HEIRLOOM UTENSILS MUST BE ARRANGED IN ADVANCE. NO FOOD OR BEVERAGE ITEMS MAY BE BROUGHT ONTO THE PREMISES WITHOUT PRIOR WRITTEN APPROVAL. ANY FOOD OR BEVERAGES NOT PROVIDED BY THE WINERY OR PRE APPROVED WILL BE SUBJECT TO HEAVY EXTRA CHARGES AT THE SOLE DISCRETION OF THE WINERY STAFF. EMPTY BOTTLES AND CANS FROM BEVERAGES NOT PURCHASED FROM THE WINERY WILL HAVE A DISPOSAL CHARGE OF \$1.00/EACH.**

#### **DEPOSIT FEES**

- **RESERVATION – NON-REFUNDABLE \$700 IN ADVANCE HOLDS THE DATE. THE EVENT CONTRACT IS DUE AT THE SAME TIME RESERVATION DEPOSIT IS PAID.**
- **FULL RENTAL RATE PLUS \$200 CLEANUP DEPOSIT DUE 1 MONTH IN ADVANCE OF THE EVENT.**
- **CLEANUP / RULES: DEPOSIT OF \$200 WILL BE CREDITED IN FULL OR IN PART AGAINST THE VARIABLE CHARGES. AS LONG AS RULES ARE ADHERED TO AND ALL GARBAGE IS PICKED UP AND PUT IN PROVIDED CONTAINERS THE DAY OF THE EVENT THE DEPOSIT WILL BE CREDITED IN FULL.**

#### **OTHER BEVERAGES**

- **NON-ALCOHOLIC BEVERAGES, (PEPSI, DIET PEPSI, SIERRA MIST, MOUNTAIN DEW, AND ROOT BEER) ARE ON TAP AND FOR SALE BY THE GLASS OR BY THE PITCHER, AT THE WINERY.**
- **BEER – IF BEER IS TO BE SERVED THERE WILL BE ONE TYPE OF BEER ON TAP AT EACH BAR USED FOR THE EVENT. ALL TAPPED BARRELS WILL BE BILLED.**
- **HARD LIQUOR – IF HARD LIQUOR IS TO BE SERVED, THERE WILL BE ONE BLENDED WHISKY, ONE BOURBON WHISKY, ONE SCOTCH WHISKY, ONE VODKA, AND ONE GIN AT EACH BAR USED FOR THE EVENT. ALL OPENED BOTTLES WILL BE BILLED. ANY HARD LIQUOR NEEDS TO BE CONTRACTED FOR BEFORE THE EVENT.**
- **NO ALCOHOLIC BEVERAGES OF ANY TYPE MAY BE BROUGHT ONTO THE WINERY PREMISES. ALCOHOLIC BEVERAGES TO BE CONSUMED AT AN EVENT MUST BE PURCHASED FROM THE WINERY.**

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**RENTAL POLICY**

- **SMOKE ONLY IN DESIGNATED SMOKING AREA(S) OUTSIDE THE BUILDING(S).**
- **CHILDREN 12 AND UNDER MUST BE SUPERVISED.**
- **MINORS CANNOT BE SERVED OR ALLOWED TO CONSUME ALCOHOL.**
- **CANNOT NAIL, TAPE, OR STAPLE SIGNS OR DECORATIONS TO ANY PART OF THE BUILDING OR FURNITURE.**
- **AREAS IN WHICH THERE ARE TREES, BALUSTERS, RAILINGS, MANTLES, ETC. CAN BE USED WHEN ARRANGED FOR IN ADVANCE. MANY TYPES OF DECORATIONS CAN BE WRAPPED AROUND SUCH OBJECTS AND THEN BE TAPED OR STAPLED BACK TO THEMSELVES.**

***GUEST'S CONTACT INFORMATION:***

**NAME OF PARTY/PARTIES:** \_\_\_\_\_

**GUEST'S NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PHONE NUMBER(S):** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**TYPE OF EVENT:** \_\_\_\_\_

**ANTICIPATED NUMBER OF GUESTS:** \_\_\_\_\_

**DATE OF EVENT:** \_\_\_\_\_

**ESTIMATED ARRIVAL TIME:** \_\_\_\_\_

**ESTIMATED DEPARTURE TIME:** \_\_\_\_\_

**DEPOSIT PAID: \$** \_\_\_\_\_ **CONTRACT RECEIVED:** \_\_\_\_\_

**SPECIAL CONDITIONS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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## VARIABLE EXPENSES

	COUNT	SUBTOT	TX
<b>CLEANUP (\$1/PERSON IF NOT CLEAN)</b>			<b>Y</b>
<b>PATIO HEATERS (\$60/HEATER)</b>			<b>Y</b>
<b>MORE THAN ONE BAR (\$20/BARTENDER/HR) (ALSO APPLIES TO ADDITIONAL SERVERS)</b>			<b>Y</b>
<b>NON-ALCOHOLIC BEVERAGES GLASS \$1.65 PITCHER \$6.60</b>			<b>Y</b>
<b>BEER (1/2BBL \$190 1/4BBL \$130 1/6BBL MICRO \$100) INCLUDES TAXES</b>			<b>N</b>
<b>HARD LIQUOR /W TAXES</b>			<b>N</b>
<b>GUEST HOME RENTAL /W TAX</b>			<b>N</b>
<b>TENT RENTAL(W/DANCE FLOOR, CHAIRS, TABLES &amp; LIGHTS)</b>			<b>N</b>
			<b>Y</b>
<b>TOTAL</b>	****		
<b>ESTIMATED EVENT TOTAL</b>	****		
<b>IF TX COLUMN IS Y THEN ADD TAX 6.75%</b>	****		
<b>GRAND TOTAL</b>	****		
<b>DATE DEPOSIT PAID CONTRACT REC'D</b>	****		

\_\_\_\_\_  
GUEST'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ROCKY WATERS WINERY SIGNATURE

**CONTRACT AND PRICING SUBJECT TO CHANGE WITHOUT NOTICE UNTIL ACCEPTED AND SIGNED BY AN OFFICER OF THE WINERY.**

**GUEST'S INITIALS** \_\_\_\_\_